



Dear Parents and Caregivers

The school issues a *General Permission Form* at the beginning of each school year that supports teachers in delivering their educational programs that may require your child to visit a venue outside the school grounds during normal school hours. Through LINKS and classroom newsletters, parents and care givers will be informed of any activity such as these.

This *General Permission Form* gives your permission for your child to attend school educational visits and excursions that have been approved by the school Principal and occur during normal school hours. The *General Permission Form* below will be valid for the entire school year.

With every school event that involves students leaving the school grounds, an Occupational Health and Safety Risk Assessment is completed by the teacher/s involved and is submitted to the OH&S coordinator and then approved by the Principal. All reasonably foreseeable risks that staff can identify are recorded on this document and management strategies are put in place and followed by staff facilitating the excursion or visit.

This form also seeks consent for your child's photograph to be taken for newspapers, PowerPoint presentations (seen only by our school community) and our school's Facebook page (used to promote events).

We ask that you fill in the below permission slip for **EACH CHILD** in your family and return it to your classroom teacher at your earliest convenience.

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I, \_\_\_\_\_, give my child, \_\_\_\_\_  
in class \_\_\_\_\_, permission to attend off school educational excursions.

I give / do not give (circle) permission for their photo to be used for school presentations and promotion of school events.

Parent/Caregiver Signature \_\_\_\_\_ Date: \_\_\_\_\_